



# **BCPD TRAINING PROGRAM**

**(Course 1)**

## **CORE COMPETENCY**

- **Commercial Cooking**
- **Food & Beverage Services**
- **Housekeeping**
- **Bread and Pastry Production**

## **COMMON COMPETENCY**

- **Workplace Health & Hygiene**
- **Basic Computer Operations**
- **Effective Customer Service**

## **BASIC COMPETENCY**

**Workplace Mathematics**

**Workplace Communication**

- **Grammar**
- **Oral Communication**

**Work in Team Environment**

**Occupational Health & Safety Procedures**

## **OTHER COMPETENCIES**

- **Personality Development**
- **Etiquette & Social Graces**
- **Physical Fitness**
- **Entrepreneurship**
- **Personal and Work Ethics**



# BCPD Training Program

## Course 1: Training Timetable

- **June – October : In Banilad**
- **November – January : Industry experience**
- **February – March : In Banilad**

Training	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
BCPD	Housekeeping Food & Beverage Service Commercial Cooking Bread and Pastry Production								Integration Assessment	Graduation
Industry						Industry : 5 days Banilad : 1day Days off : 1 day				



# **BCPD TRAINING PROGRAM**

## **(Course 2)**

### **CORE COMPETENCY**

- **Bartending**
- **Front Office Services**
- **Customer Service**

### **OTHER COMPETENCY**

- **Workplace Computer Operations**
- **Physical Fitness**
- **Values Education**
- **Foreign Languages**
- **Tourism & Geography**

### **BASIC COMPETENCY**

#### **Workplace Mathematics:**

- **Cost Control**
- **Inventory Management**

#### **Workplace Communications**

- **Business Correspondence**
- **Mock Interviews**
- **Group Dynamics**

#### **Food Microbiology**



# BCPD Training Program

## Course 2: Training Timetable

- **May – August** : **In BCPD**
- **September – February** : **Industry experience (6 months)**
- **March – April** : **In BCPD / Graduation / Employment**

Training	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
BCPD	Bartending Front Office Services Customer Services				Once a week in BCPD classes						Integration Assessment Graduation	Employ- ment
Industr y					Industry : 5 days In BCPD : 1day Days off : 1day							